



### AESOP (Automated Educational Substitute Operator)

Aesop is the automated system we use that offers you the flexibility to proactively search for jobs and fill your own schedule the way you want. To help you benefit most from automated substitute placement, Aesop offers you both phone and web services for finding and accepting jobs. Substitutes can call in to Aesop toll-free at 1-800-942-3767 or log in online at [link www.aesoponline.com](http://www.aesoponline.com).

Once MEP Services has completed your file, you will receive a Substitute AESOP Welcome Letter. This letter will briefly explain how the system works, it also contains your Login ID and Pin number to access your personal account online or by phone.

MEP Services must be notified of which of the following schools you would like to receive jobs at; we will then add you to their sub list:

Ann Arbor Learning Community, Ann Arbor MI  
Charyl Stockwell Academy, Hartland MI  
Clara B Ford & Vista Meadows Academy, Dearborn Heights MI  
Conner Creek Academy East, Roseville MI  
Crescent Academy, Southfield MI  
Detroit West Preparatory Academy, Redford MI  
FlexTech High School, Brighton, MI  
Huron Academy, Sterling Heights  
Jalen Rose Leadership Academy, Detroit  
Kensington Woods High School, Howell MI  
Summit Academy, Flat Rock MI  
Summit Academy North, Romulus MI

\*\*You will start receiving calls and online notifications once you are entered into the system by MEP Services.

Once you have received your login information for AESOP online, you have the option to set up call times and availability using the links "Tell AESOP when to call", and "Add non-work days". Under the link "View my schedule", you will see all non-work days that you have set up as well as all accepted jobs for the current week. Please stay very familiar with your schedule.

If you use AESOP for other districts along with MEP Services, please be sure to combine your MULTIPLE DISTRICT ACCOUNTS. Click to read a guide on how to do this: [link Multiple District Substitute Guide](#).

For additional and more detailed information regarding AESOP please see the [link User Guide for Substitutes](#) or email Michele Samoylov at [hr@mepservices.com](mailto:hr@mepservices.com).